

## **European Union Study Tour Grant**

York University is a member institution of the consortium of Canadian universities supporting the operation of the annual [European Union Study Tour and Internship Program housed at Capilano University](#). As such, York University students selected to participate receive preferred access to this program which aims to familiarize students with the European Union, its institutions and issues of current relevance to these.

The European Union Centre of Excellence at York facilitates the participation of York students in this worthy program by offering eligible participants grants of up to \$1,500 to help defray the costs of taking part in the tour (\$1,000 for students who complete only the tour and \$1,500 for students who stay on to complete an internship at an EU-affiliated institution).

**Eligibility:** Any student registered full-time in a York degree program. Preference will be given to students whose degree or research work has a distinctly European Union or European aspect.

**Application Procedure** - a complete application must include:

1. A completed application form (see below).
2. A letter of interest including the following elements:
  - A description of the applicant's degree studies and, if a Masters or PhD student, the focus of their MRP/dissertation research;
  - An explanation of how participation in the EU study tour is related to the applicant's degree work and/or career goals

Grants will be issued in the form of a reimbursement of costs incurred. **Eligible expenses include** regular economy class travel (lowest available fare by rail or plane), public transit, taxis (to/from airport, to/from hotel, and to/from conference only), accommodations, and tour registration fees. **Please note that gratuities (i.e. tips) cannot be reimbursed and Per Diems, Incidentals and other meal expenses will not be eligible.**

In order to be reimbursed, all original receipts (including all ticket stubs, boarding passes (and in the case of airfare, an e-invoice showing both the trip itinerary as well as the flight's price) etc.) need to be submitted along with a signed York University expenses claim form ([Expenses Claim Form](#)). Please complete the top section of this form

**Application deadline: March 1, 2011**

Completed applications should be submitted to (only electronic applications will be accepted):

EUCE York European Union Study Tour Grant - Selection Committee at  
[euce@yorku.ca](mailto:euce@yorku.ca)

**European Union Centre of Excellence**  
York University | Toronto | Canada | [www.yorku.ca/euce](http://www.yorku.ca/euce)

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### **Application Form**

Name:

Address:

E-mail:

Phone number(s):

Status at York (given the eligibility criteria):

Are you applying to complete an internship after the tour's conclusion?:  
YES/NO