

EUCE York Research Grant Call (2010-2011)

The European Union Centre of Excellence at York University is able to offer financial assistance to graduate students and faculty conducting research into topics dealing with any aspect of the European Union, Europe and/or the Canada-EU relationship. These grants are intended to cover expenses incurred which carrying out research and have a maximum value of \$1,500 each.

Eligibility: Senior faculty, Junior faculty (non-tenured academic appointments, both tenure-stream and CLA) and post-doctoral, doctoral or masters students enrolled at or employed by one of the following universities:

- York University
- Brock University
- University of Guelph
- McMaster University
- OCAD University
- University of Ontario Institute of Technology
- Ryerson University
- Trent University
- University of Waterloo
- Wilfrid Laurier University

Application Procedure - a complete application must include:

1. A completed application form.
2. A research proposal (max. 2 pages) which outlines the project and activity for which funding is being requested.
3. Budget of overall expenses, including all other sources of funding and indicating how much is being requested from this fund. Please note that this

fund is not intended to cover all expenses however exceptions may be made in rare circumstances.

4. For doctoral or masters students, a letter of support (not a reference) from your supervisor indicating that you are actively engaged in the research/writing of your dissertation/major research paper and that she/he supports this research activity. If you do not yet have a supervisor, the letter of support should be provided by your graduate program director.
5. A copy of your current CV.

Grants will be issued in the form of a reimbursement of costs incurred. **Eligible expenses include** regular economy class travel (lowest available fare by rail or plane), public transit, taxis (to/from airport, to/from hotel, and to/from conference only), accommodations, and conference registration fees. **Please note that gratuities (i.e. tips) cannot be reimbursed and Per Diems, Incidentals and other meal expenses will not be eligible.** Mileage is also ineligible, unless specifically pre-approved by the Selection Committee.

In order to be reimbursed, all original receipts (including all ticket stubs, boarding passes etc.) need to be submitted as well as proof of conference participation (a program showing the presenter's name) and a copy of the final paper. These claims should be entered on a York University expenses claim form:

[http://www.yorku.ca/finance/documents/Claim Reimbursement Expenses.pdf](http://www.yorku.ca/finance/documents/Claim_Reimbursement_Expenses.pdf)

Deadline: Applications to the EUCE York Research Grant Fund for activities to be undertaken up to August 31, 2011 will be accepted until Friday, April 29, 2011.

Completed applications should be submitted to (only electronic applications will be accepted): euce@yorku.ca